



AIM Short Course Enrolment Form

Please complete this form and send to: Australian Institute of Management Vic & Tas, PO Box 112 St Kilda Vic 3182
or by fax: 03 9534 5050, by telephone: 03 9534 8181 or online: aimvic.com.au/coursedirectory

Course Details (Please complete for up to two courses for the same participant)

1. Course Title				Date
Course Fee \$	Course location (please tick)			
Assessment Cost (if required) \$	AIM (St Kilda) <input type="checkbox"/>	Glen Waverley <input type="checkbox"/>	Other AIM location <input type="checkbox"/>	
2. Course Title				Date
Course Fee \$	Course location (please tick)			
Assessment Cost (if required) \$	AIM (St Kilda) <input type="checkbox"/>	Glen Waverley <input type="checkbox"/>	Other AIM location <input type="checkbox"/>	
Are you planning to use these courses towards a qualification?	<input type="checkbox"/>	Yes (please specify)* <input type="text"/>	<input type="checkbox"/> No	

*Please contact AIM if you have not yet applied for this qualification

Participant Details (Please Print)

(Mr/Mrs/Miss/Ms/Dr/Other)	
First name	
Last name	
Position	
Organisation	
Organisation size*	
Industry	
Company address	
Postcode	State
Tel	Mobile
Email	
Dietary Requirements	

NB. A vegetarian option is available at every meal service
*Estimated number of full-time employees in Victoria.

Membership Details (Please Print/Tick)

Please provide your membership type and number to receive your preferential member rate.

<input type="checkbox"/> AIM Professional	<input type="checkbox"/> AIM Corporate
<input type="checkbox"/> Other Industry Group (Name)	<input type="text"/>
Member Number	

How did you find out about this course?

<input type="checkbox"/> AIM website	<input type="checkbox"/> AIM <i>Agenda for Success</i>
<input type="checkbox"/> AIM update	<input type="checkbox"/> AIM print directory
<input type="checkbox"/> Promotional email	<input type="checkbox"/> AIM brochure
<input type="checkbox"/> My company intranet	<input type="checkbox"/> Friend or colleague
<input type="checkbox"/> My industry association	<input type="checkbox"/> Staff at AIM
<input type="checkbox"/> Advertising	
<input type="checkbox"/> Other (please specify)	<input type="text"/>

Invoice Details (Please Print)

Please send invoice/enrolment confirmation to:	
<input type="checkbox"/> Participant	<input type="checkbox"/> Other (details below)
First name	
Last name	
Position	
Organisation	
Address	
Postcode	State
Tel	
Email	

Payment Options (Please Tick)

Tell us how you would like to pay. Please note payment is due within 30 days of the invoice being issued.

<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa	<input type="checkbox"/> AMEX
<input type="checkbox"/> Diners	<input type="checkbox"/> By invoice	<input type="checkbox"/> Cheque (Please enclose)
<input type="checkbox"/> Purchase Order	<input type="text"/>	
<input type="checkbox"/> Voucher (please print voucher number)*	<input type="text"/>	

* Only AIM training vouchers can be redeemed to attend AIM short courses

Credit Card payment

Name on card	<input type="text"/>										
Card number	<input type="text"/>										
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Expiry Date	<input type="text"/>	<input type="text"/>	/	<input type="text"/>	<input type="text"/>						
Signature	<input type="text"/>										
Charge to	<input type="checkbox"/>	Company	<input type="checkbox"/>	Individual							
Receipt Required	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No							

FOR INFORMATION ONLINE aimvic.com.au OR FOR ASSISTANCE CONTACT AIM ON 03 9534 8181

Privacy: Information supplied on this form is private and confidential and used solely to identify and service the entity. Furthermore, your personal details are never sold or distributed to any third party. This information may be used by a third party to communicate on behalf of AIM purposes and/or to perform the services as instructed by the Institute.